



**PCP Change Request Form**

Member Information			
First Name:		Middle Initial:	
Last Name:		DOB:	
Member ID #:		SSN:	
Address:		Telephone #:	
City:	State:	Zip:	
PCP Change Request			
Requested PCP Name:		NPI#:	
Office Address:			
City:	State:	Zip:	
Office Telephone #:		Tax ID #:	
Effective Date:			
Reason for change from assigned PCP			
Please check ( ) appropriate response below:			
<input type="checkbox"/>	New member made first time selection	<input type="checkbox"/>	Provider location
<input type="checkbox"/>	Already patient with requested PCP	<input type="checkbox"/>	Association with hospital or medical group
<input type="checkbox"/>	Requested PCP sees family members	<input type="checkbox"/>	Language / communication barriers
<input type="checkbox"/>	Member preference	<input type="checkbox"/>	Wait time in provider office
<input type="checkbox"/>	Member moved	<input type="checkbox"/>	Appointment availability / access to care
<input type="checkbox"/>	PCP hours did not fit member needs	<input type="checkbox"/>	Established relationship with another PCP
<input type="checkbox"/>	Quality of care	<input type="checkbox"/>	Other

\_\_\_\_\_  
 Signature of member or authorized representative \_\_\_\_\_  
Date

\_\_\_\_\_  
 Print name of member or authorized representative

Directions: please fax this form, with a copy of the member ID card, if available, to Member Services Department at **1-959-282-8852**. If you have questions about this form or want to make this request over the telephone, please call Member Services at **1-855-221-5656** (TTY users dial **711**).

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