

October 1, 2019

UB-04 Billing Guide for PROMISE™ Ambulatory Surgical Centers

Aetna Better Health of Pennsylvania follows Department of Human Services (DHS) guidelines for claims processing. Consistent with the PROMISE™ Provider Handbook, all Ambulatory Surgery Centers (ASC) billing on a UB for services, should use a bill type 8XX and not the 13X used for outpatient facilities.

Claims will be denied beginning 01/01/2020 if not submitted according to the required billing guidelines

[View the PROMISE Billing Guidelines here.](#)

Below is an explanation from the UB-04 Billing Guide for PROMISE™ Ambulatory Surgical Centers:

First digit: Type of facility – always enter “8” to indicate special facility.

Second digit: Bill classification – enter “3” to indicate outpatient or “4” for Hospital Special Treatment room

Third digit: Frequency – enter 0, 1, 7, or 8.

- 0 – Non-Payment/Zero Claim.** This code is used when a bill is submitted to a payer and the provider does not anticipate a payment as a result of submitting the bill, but needs to inform the payer of the non-reimbursable care (that is, where patient pay is equal to or exceeds the amount billed)
- 1 – Admit Through Discharge Claim.** This code is used for a bill that is expected to be the only bill received for a course of treatment. This includes bills representing a total course of treatment, and bills which represent an entire period of the primary third-party payer
- 7 – Replacement of a Prior Claim.** This code is used when a specific bill has been issued for a specific Provider, Patient, Payer, Insured, and “Statement Covers Period”, and the bill needs to be restated in its entirety except for the same identity information. When using this code, the payer is to operate on the principle that the original bill is null and void, and the information present on this bill represents a complete replacement of the previously issued bill

If you have questions or need more information about Billing Codes, just contact our Provider Relations Department by calling 1-866-638-1232.

Sincerely,

Shalini Patel

Director - Provider Relations, Aetna Better Health of Pennsylvania